

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

Saturday, 31 December 2022

Dear Councillor

You are summoned to attend the **PARISH COUNCIL MEETING** that will be held at Watermillock Village Hall on **Monday 9 January 2023** at 7.00pm. The Public and Press are invited to attend.



Clerk

AGENDA

20. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

21. MINUTES OF THE COUNCIL MEETING held on 14 November 2022

To authorise the chair to sign, as a correct record, the minutes of the meeting held on 14 November 2022 (attached).

a. Matters arising:

i. Grazing land at Troutbeck

ii. Election costs will be paid by new authority

iii. Bank update – HSBC in progress, Building Society complete

22. DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

23. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision.

24. **DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive** items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)

25. POLICE MATTERS – to resolve

whether to submit any matters to the Local Focus Hub.

26. **PLANNING APPLICATIONS** - You may view the details on the Lake District National Park Authority website (Lakedistrict.gov.uk) where parishioners can submit their own observations directly

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

a. To resolve whether to submit any observations on the following applications

7/2022/3155	Wreay Farmhouse, Watermillock, Penrith, CA11 0LT	Refurbishment and extension of existing property with new detached garage
-------------	--	---

b. To note the following applications that were delegated to the relevant planning committee for decision and the comments below made online.

7/2022/3146	The Hill, Matterdale, Penrith, CA11 0LE	Single storey extension to kitchen with pitched roof upto existing eaves/gutter line. Built in traditional style and materials	No objections
7/2022/3152	Highgate Close, Troutbeck, Penrith, CA11 0SU	Refurbishment of existing barn and pig sty to form a new dwelling, including change of use from agricultural to residential	No objections

c. To Note the following applications were granted approval

7/2022/3127	High House, Thackthwaite, Cumbria, CA11 0ND	Two storey and single storey extension to rear
7/2021/3209	West Lodge, Watermillock, Penrith, CA11 0JS	Alterations and renovations
7/2022/3133	Tast Barn, Lowthwaite, Matterdale, Penruddock, CA11 0SA	Application for a Lawful Development Certificate for the proposed conversion of existing stone barn into a single dwelling and construction of a new stand- alone garage with linking structure, together with boundary dry stone walls and landscaping works and associated land which together form the application site
7/2022/3139	Lake Brow, Watermillock, CA11 0JP	Proposed alterations and extension
7/2022/3126	Gill Head Farm, Troutbeck, Penrith, CA11 0ST	Extensions & alterations

d. To Note that the following applications have been sent for information only

7/2022/3157	Pencil Mill, Watermillock, Penrith, CA11 0JR	Approval of details reserved by condition no 4 (programme of archaeological work) on planning permission ref 7/2021/3182 for the proposed extension of the north and south gables, a proposed garden room, porch, and loggia. Extension to the existing outbuilding to allow for ground source heat pump plant
-------------	--	--

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

7/2022/3162	West Lodge, Watermillock, Penrith, CA11 0JS	Approval of details reserved by condition no 3 (Construction Environmental Method Statement) on planning approval ref 7/2021/3209 for alterations and renovations
-------------	---	--

27. FINANCE

a. Payments- to authorise schedule of payments totalling £459.22 (VN 36-42)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
VN36	02/12/2022	HSBC	0	Account charges	6.20	-	6.20
VN37	28/11/2022	Gordon Consultancy Ltd	101213	Payroll reports for 8 months	80.00	16.00	96.00
VN38	23/11/2022	CALC	101214	New Chair Course	30.00	-	30.00
VN39	31/01/2023	N Phillips	101215	Salary January	150.00	-	150.00
VN40	28/02/2023	N Phillips	101216	Salary February	150.00	-	150.00
VN41	01/01/2023	Cumbria Payroll Services Ltd	101217	Payroll	12.00	2.40	14.40
VN42	22/11/2022	WaterPlus	101218	Water fee for field	12.62	-	12.62

b. Monthly budget update- to receive and note

c. Current Bank Balances.

28. **HIGHWAY MATTERS:** To receive, for information, any items relating to the highway and **Resolve** which to ask the Clerk to report to the Highways Authority.
29. Budget and Precept 2023-24 to resolve whether to set a precept of £4500 or £5000 for the financial year 2023-24.
30. Grazing lets – to resolve which grazing land to offer for let or re-advertise and at what cost.
31. Grass cutting – to resolve what grass cutting should be carried out in the coming year and regularity.
- 32. Councillors’ reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 33. Date of next meeting**
The next meeting of the Parish Council will take place on Monday 6 March 2023 in Matterdale Church Room at 7pm.
Agenda items to be submitted to the Clerk by 12 noon on Thursday 23 February 2023.