

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

Minutes of the Matterdale Parish Council meeting which took place at 7.00pm on Monday 6 March 2023 in Matterdale Church Room.

Present: Cllrs V Gore (Chair), E Bray, R Dobinson, M Firth, D Harrison, D Holder, R Lloyd, W McAlpine, B Shaw, J Wilson

In attendance: N Phillips (Clerk), D Brown 2 Member of the public County Cllr N Hughes, J Derbyshire (W AFC designate)

34. APOLOGIES FOR ABSENCE

Received apologies and approved reasons for absence from Cllr Beaumont (prior engagement)

35. MINUTES OF THE COUNCIL MEETING held on 9 January 2023

Authorised the chair to sign, as a correct record, the minutes of the meeting held on 9 January 2023.

a. Matters arising not covered elsewhere:

i. Grazing land at Troutbeck – Court claim issued and now settled.

36. DECLARATIONS OF INTEREST

No new items were declared.

37. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – two issues raised: parking by Mell Fell, communication about the work of Matterdale School Foundation and how the public can have a greater input.

38. **DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS** – received the following items for information: County Cllr Hughes offered his thanks and best wishes as Cumbria County Council ceasing to exist shortly, these were reciprocated. He also apologised for continuing poor communication on A595 and lack of updates.

39. **POLICE MATTERS** – resolved not to submit any matters to the Local Focus Hub.

40. PLANNING APPLICATIONS -

a. resolved to submit observations on the following applications as detailed

7/2023/3020	Finkle Laithe, Matterdale End, Penrith, CA11 0LF	Amendment to condition 2 (plans) on planning permission 7/2021/3212 - Extension to create additional living space, alterations and extension to existing garage block to provide guest suite and fitness room
No comment		
7/2023/3026	Croft Head Farm, Thackthwaite, Penrith, CA11 0NB	Approval of the reserved matters of appearance, landscaping, layout, scale of development and the means of access thereto pursuant to Outline Planning

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		Permission ref. 7/2022/3003 for erection of two storey agricultural workers dwelling
Permitted under Matterdale Neighbourhood Plan section 4.		

b. noted the following applications that were delegated to the relevant planning committee for decision and the comments below made online.

7/2023/3014	Gillsrow House, Troutbeck, Penrith, CA11 OST	Proposed alterations and extensions to the house and existing annexe (resubmission of 7/2022/3106)	No objections
7/2022/3168	Denton Hill, Lowthwaite, Matterdale, Penrith, CA11 OLE	Continuation of the reinstatement of the dwellinghouse with annexe including conversion of existing hayloft, and domestic curtilage with poly tunnel and terracing	No objections

c. Noted the following applications were granted approval

7/2022/3136	Aira Farmhouse, Dowthwaite Head, Dockray, CA11 OLG	Internal and external alterations, full renovation, addition of attached barn
7/2022/3131	Aira Farmhouse, Dowthwaite Head, Dockray, CA11 OLG	Renovation of existing house extended into attached barn
7/2022/3133	Tast Barn, Lowthwaite, Matterdale, Penruddock, CA11 OSA	Application for a Lawful Development Certificate for the proposed conversion of existing stone barn into a single dwelling and construction of a new stand-alone garage with linking structure, together with boundary dry stone walls and landscaping works and associated land which together form the application site

d. Noted that the following application(s) have been withdrawn

7/2022/3155	Wreay Farmhouse, Watermillock, Penrith, CA11 OLT	Refurbishment and extension of existing property with new detached garage
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e. noted the following applications had been received for information only

7/2023/3018	West Lodge, Watermillock, Penrith, CA11 OJS	Approval of details reserved by condition no 4 (winter hibernation survey) on approval ref 7/2021/3209 for alterations and renovations
7/2023/3015	The Boathouse, Watermillock, Penrith, CA11 OJJ	Continued residential use of the boathouse (Certificate of Lawful Use)

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7/2022/3162	West Lodge, Watermillock, Penrith, CA11 0JS	Approval of details reserved by condition no 3 (Constructiion Environmental Method Statement) on planning approval ref 7/2021/3209 for alterations and renovations
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34. Dockray Village Green:

- a. Resolved to pay the bill from D Trelease re cutting of grass last year.
- b. Resolved that the green should be mown this year. Clerk to download definitive map of the Village Green to guide contractors cutting the green and to source new contractors.
- c. Fencing – resolved to have the fencing tightened. Clerk to work with Cllrs Gore, Wilson, Bray to approve work schedule for 34 b and c.

35. FINANCE

- a. **Payments- authorised** schedule of payments totalling £1797.05 (VN 45-56)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	TOTAL AMOUNT £
VN46	05/01/2023	Watermillock Village Hall	101219	Room Hire January	16.00	-	16.00
VN47	10/01/2023	Emma Bray	101220	Website hosting for SITU	86.25	-	86.25
VN48	10/01/2023	Parochial Church Council of Matterdale Together Account	101221	Advert for grazing land	20.00	-	20.00
VN49	10/01/2023	Joe Faulkner	101222	Work on SITU event	1,206.00	-	1,206.00
VN50	14/02/2023	Cumbria Payroll Services Ltd	101223	Payroll Services for Feb & March 2023	24.00	4.80	28.80
VN51	06/03/2023	Matterdale PCC	101224	Room hire March	20.00	-	20.00
VN52	06/03/2023	N Phillips	101225	Expenses March	110.00	-	110.00
VN53	31/03/2023	N Phillips	101226	Salary March	150.00	-	150.00
VN54	31/03/2023	D Brown	101227	Salary claim	72	-	72
VN55	31/03/2023	HMRC	101228	PAYE D Brown	18	-	18
VN56	04/12/2022	D Trelease	101229	Grass Cutting Dockray	70.00	-	70.00

- b. **Payments- authorised** schedule of payments totalling £358.80 (VN 1-2) (NB 2023-24 financial year)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED	TOTAL AMOUNT
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						£	£
VN01	1/4/2023	Cumbria Payroll Services Ltd	101229	Annual Payroll	174.00	34.80	208.80
VN02	28/4/2023	N Phillips	101230	Salary April	150	-	150

- c. **Monthly reconciliation (February 2023) – to receive and note** the reconciliation and balances to be authorised by Cllr Firth, Internal Finance Auditor.
 - d. **Monthly budget update- Omitted from pack and so not discussed.**
 - e. **Current Bank Balances. HSBC £5990.83, Skipton £66767.86**
 - f. **resolved** to create budget header for the Open Road grant of £4150.95 comprised of the funding received to date (£6100) less expenditure to date (£1949.05)
36. **HIGHWAY MATTERS: Resolved** to ask the Clerk to report the issue at Mell Fell with parking and speed of vehicles. Concern was raised about the land between the A592 and the lake which has many dead and fallen trees. Cllr Holder to contact the clerk with names of owners and Clerk to write to them.
37. **Grazing land**
- a. resolved to register the grazing land on the Basic Payment Scheme and potentially receive payments for alternative uses.
 - b. resolved to issue a licence for the Troutbeck Land for £400 with the proviso that the repairs to the fencing are carried out to a stock proof standard and would be carried out by the licence holder, Scott Wilson.
 - c. resolved to issue a licence for the Rushmire land for £150 to Jane Newport.
 - d. noted that Scott Wilson has requested that the fencing around the recreation field is repaired, awaiting costs.
38. **Finance Policy –**
- a. resolved to adopt the finance policy.
 - b. resolved that 3 members should sit on the Finance Committee and agreed membership and chair. Cllr Firth, Gore (c), Holder
39. **Ullswater Valley Hopper Bus –** resolved to support the scheme and with a budget of £1000 maximum, two abstentions all others in favour.
40. **Assets of Community Value –** resolved not to apply for listing for The Royal Hotel in Matterdale as an Asset of Community Value at this juncture.
- 41. Councillors’ reports and items for future agenda**
None.
42. **Election May 2023 –** Noted, for information, the dates set out for completion of nomination forms and distributed forms as required..
43. **Date of next meeting**
The next meeting of the Parish Council will be the Annual Parish Meeting and Annual Parish Council meeting and will take place on Monday 15 May 2023 in Watermillock Village Hall at 7pm.
Agenda items to be submitted to the Clerk by 12 noon on Thursday 4 May 2023.