

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

Minutes of the Matterdale Parish Council which took place at 7.00pm on Monday 3 July 2023 in Matterdale Church Room.

Present: Cllrs V Gore (Chair), P Airey, C Beaumont, R Dobinson, M Firth, D Harrison, D Holder, R Lloyd, J Newport, J O'Neil, B Shaw, J Wilson

In attendance: Nick Phillips (Clerk).4 Members of the public, Westmorland and Furness Cllr J Derbyshire

19. APOLOGIES FOR ABSENCE

None

20. MINUTES OF THE COUNCIL MEETING held on 15 May 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 15 May 2023.

- a. **Matters arising: Parking at Mell Fell** – no wish to put into Yellow lines but would like to have signs warning motorists that there may be parked vehicles, Clerk has updated Highway Authority.

21. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests if appropriate- no new declarations
- b. To declare any personal interests in items on the agenda and their nature – Cllr Dobinson declared an interest in the planning application at Grove Foot Farm
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) - none
- d. To make any requests for dispensation -none

22. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None.

23. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – 4 members of the public attended the meeting:

Two to talk about a pop up campsite in the parish, the clerk to inform LDNPA of any breaches of conditions and contact other Parish Councils to ask how they have dealt with the issue.

One who had an upcoming planning application that he wished to bring to the Parish Councils' notice ahead of the formal consultation.

One who had a concern regarding the application at Grove Foot Farm – an increase in the usage of the site with increases in the number of vehicles using the site and the impact that has on local roads.

- ### 24. WESTMORLAND AND FURNESS COUNCILLOR REPORTS– received the following items for information – Community fund – covering the old Eden footprint for capital work for community works £110,000 available, new round available until 15 September. Policy being put in place for 20mph zones. Please report highway issues on HIAMS and please pass on issues with the system.

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25. POLICE MATTERS – to resolve

not to submit any matters to the Local Focus Hub.

26. PLANNING APPLICATIONS -

- a. resolved to submit observations on the following applications as detailed. NB residents are still able to submit their own comments.

7/2023/3082	Grove Foot Farm Caravan Park, Grove Foot Farm, Thackthwaite, Penrith, CA11 0NA	Replace five touring unit pitches with five static caravans
No objections and in coming to that decision the Parish Council took into consideration the commitment from the owner that the static caravans would be owner occupied, not sub-let and that there would not be an increase in traffic. The council would also like to see an upgraded sewage treatment plant.		
7/2023/3087	Brackenrigg Inn, Watermillock, PENRITH, CA11 0LP	Flexible use as staff and/or guest accommodation
No objections		

- b. noted the following applications that were delegated to the planning committee for decision and the comments below made online.

7/2023/3081	Another Place, The Lake, Rampsbeck Grange, Watermillock, Penrith, CA11 0LP	Removal of existing stone slate cladding with a vertically hung weathered timber cladding (following withdrawal of application 7/2023/3028)	No objections
7/2023/3080	Lakefield, Watermillock, Penrith, CA11 0JS	Amendment to design, conditions 2 (plans) and 6 (doors, windows and external joinery) on planning permission ref 7/2017/3141 for erection of replacement dwelling following demolition of existing property	No observations

- c. Noted the following applications were granted approval

7/2022/3063	Leeming Cottage, Watermillock, Cumbria, CA11 0JR	Proposed replacement dwelling
7/2023/3053	Undercragg, Ulcat Row, Matterdale, Penrith, CA11 0LE	Replace the existing septic tank with a treatment plant
7/2023/3021	1, High Birch Close, Penriddock, Penrith, CA11 0SD	Proposed alterations and extension

- d. Noted that the following application(s) have been refused

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7/2023/3036	2 High Longthwaite, Watermillock, Penrith, CA11 0LR	Two storey extension to domestic property
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27. FINANCE

a. **Payments- authorised** schedule of payments totalling £786.91 (VN 13-20)

NB – VN13 authorised by finance committee.

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	Gross AMOUNT £
VN13	08/06/2023	BHIB Insurance	LCO00761	Annual Insurance	361.23	-	361.23
VN14	24/05/2023	HSBC	0	Bank Charges	7.00	-	7.00
VN15	04/07/2023	N Phillips	EP	Expenses July	19.64	-	19.64
VN16	05/06/2023	Green Team Garden Services	INV 332	Grounds maintenance	65.00	-	65.00
VN17	31/6/2023	N Phillips	EP	Salary July	150.00	-	150.00
VN18	31/08/2023	N Phillips	SO	Salary August	150.00	-	150.00
VN19	04/07/2023	PCC of Matterdale	0	Room Hire July	20.00	-	20.00
VN20	04/07/2023	Hayton Parish Council	Invoice 1	Reimbursement of expense fees	14.04	-	14.04

b. **Monthly reconciliation (May 2023) –**

received and noted the reconciliation and balances checked by Cllr Firth.

c. **Monthly budget update- received and noted**

d. **Receipt – noted** receipt from Scott Wilson (£450 gross letting IN02), Jane Newport (£150 gross letting IN03), Electricity North West (£44.99 Wayleave)

e. **Clerk's Salary** -authorised the Clerk's salary to be paid by Standing Order from August 2023

f. **Current Bank Balances. Skipton £66767.80, HSBC £8488.75**

28. **HIGHWAY MATTERS:** Noted that there have been some improvements to the pothole situations with some still to be repaired.

29. Proposal for Scribe Accounts – resolved to adopt Scribe Accounts

30. Website – resolved to move the website from a Wix based website to Wordpress and appoint Rocket Sites as the contractor.

31. Speed limit in villages- resolved to wait until the formal application window from Westmorland and Furness opens.

32. Footpaths – noted the response from LDNPA and asked the Clerk to contact the Area Ranger regarding the signage on the Ullswater Way particularly at Bennethead and invite her to the next meeting. Cllr Firth to contact Friends of Ullswater Way.

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33. Grass cutting contract – resolved to increase the regularity of strimming of The Howe at £25 per cut to every six weeks in the growing season, although councillors hoped that a local person might take on the responsibility for this in the future.
34. Powering our Communities fund –resolved to support the submission of an application for funding.

35. Councillors' reports and items for future agenda

Cllr Firth – the new Ullswater bus has started and will be running on weekends.

Congratulations were offered to Cllr Firth and Holder for their work on making this project work.

Long term plans for planning in the LDNPA

36. Date of next meeting

The next meeting of the Parish Council will take place on Monday 4th September 2023 in Watermillock Village Hall at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 24 August.

Meeting Closed at 20:50