

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

Minutes of the Annual Parishioners' Meeting which took place at 7.00pm on Monday 15 May 2023 in Watermillock Village Hall, immediately followed by the Annual General Meeting.

Present: Cllrs V Gore (Chair), P Airey, C Beaumont, , R Dobinson, D Holder, R Lloyd, J Newport, J O'Neil, B Shaw, J Wilson

In attendance: Nick Phillips (Clerk). WaF Cllr J Derbyshire

ANNUAL PARISHONERS' MEETING

1. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr Firth, Cllr Harrison, Cllr Holder

2. MINUTES OF THE PARISHONERS' MEETING held on 23 MAY 2022

Authorised the chair to sign, as a correct record, the minutes of the meeting held on 23 MAY 2022.

3. CHAIR'S REPORT – The Chair thanked all of the councillors for their hard work during the year. There had been some complex and controversial planning applications. Thanks to ex-councillors Emma Bray and Peter Crofts and William McAlpine who have made valuable contributions to the council. Thanks also to the departing Clerk David Brown and welcome to the new clerk and new councillors.

4. PUBLIC PARTICIPATION – ALL ELECTORS INVITED TO ATTEND

No members of the public in attendance.

ANNUAL GENERAL MEETING

1. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr Firth and Cllr Harrison
Cllr Holder

2. ELECTION OF CHAIR- Cllr Gore was re-elected as chair for 2023-24 by a unanimous vote

3. CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE – received the Chair's Declaration of Acceptance of Office

4. Election of Vice Chair – Cllr Firth was elected as vice chair.

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5. MINUTES OF THE COUNCIL MEETING held on 6 March 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 6 March 2023.

- a. Any matters arising
 - i. Parking at Mell Fell – Chair to feedback to residents that it is not possible for the council to provide a layby
 - ii. Ullswater Hopper Bus – SITU – Will run on Saturdays and Sundays from July to October

6. DECLARATIONS OF INTEREST

- a. Cllr Dobson declared an interest in 7/2023/3036.

7. Appointment of Councillors to working groups

- a. Matterdale planning group – Parish Councillors from Matterdale (Cllr Harrison suggested chair.)
- b. Watermillock planning group – Parish Councillors from Watermillock (Cllr Lloyd Chair)
- c. Finance committee Cllr Gore (chair) Cllr Firth and Cllr Holder

8. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – none in attendance but Cllr Airey was asked to raise the issue of speeding through Dockray.

9. WESTMORLAND AND FURNESS COUNCILLOR REPORTS – received for information from WaF Cllr J Derbyshire – ongoing issues with signage of on A592 and where it is closed. Funding going to Locality boards based on the old Eden footprint useful for WaF to know what priorities are for parishes.

10. ANNUAL GOVERNANCE AND ACCOUNTABILITY FORM 2022/23

- a. resolved to apply for exemption and sign the certificate of exemption.
- b. discussed the Annual Internal Audit report and noted that there were no actions.
- c. completed the Annual Governance Statement and authorised the chair and clerk to sign.
- d. agreed and authorised the chair to sign the accounting statement.

11. POLICE MATTERS – resolved not to submit any matters to the Local Focus Hub.

12. PLANNING APPLICATIONS -

- a. noted the following applications that were delegated to the relevant planning committee for decision and the comments below made online.

7/2023/3028	Another Place, The Lake, Watermillock, Penrith, CA11 OLP	Removal of existing stone slate cladding and replacement with hung slate cladding	
After a site inspection with the General Manager of the Hotel. It was accepted that the existing cladding has to be replaced, but there was a recommendation that the owners should reconsider their proposal to clad with imported slate; the preference of the committee would be a rendered finish to match that on the older part of the Hotel. Failing that, wood facing or			

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stone cladding would be more acceptable than imported slate which would not naturally dull as Westmorland Slate does.			
7/2023/3053	Undercragg, Ulcat Row, Matterdale, Penrith, CA11 OLE	Replace the existing septic tank with a treatment plant	No objections
7/2023/3021	1, High Birch Close, Penruddock, Penrith, CA11 OSD	Proposed alterations and extension	No objections
7/2023/3019	Grove Foot Farm Campsite, Grove Foot Farm, Thackthwaite, Penrith, CA11 ONA	Replace seven touring unit pitches with seven static caravans	No objections
7/2023/3036	2 High Longthwaite, Watermillock, Penrith, CA11 OLR	Two storey extension to domestic property	No objections

b. Noted the following applications were granted approval

7/2023/3015	The Boathouse, Watermillock, Penrith, CA11 OJJ	Continued residential use of the boathouse
7/2023/3020	Finkle Laithe, Matterdale End, Penrith, CA11 OLF	Amendment to condition 2 (plans) on planning permission 7/2021/3212 - Extension to create additional living space, alterations and extension to existing garage block to provide guest suite and fitness room
7/2023/3014	Gillsrow House, Troutbeck, Penrith, CA11 OST	Proposed alterations and extensions to the house and existing annexe (resubmission of 7/2022/3106)
7/2023/3026	Croft Head Farm, Thackthwaite, Penrith, CA11 ONB	Approval of the reserved matters of appearance, landscaping, layout, scale of development and the means of access thereto pursuant to Outline Planning Permission ref. 7/2022/3003 for erection of two storey agricultural workers dwelling
7/2022/3168	Denton Hill, Lowthwaite, Matterdale, Penrith, CA11 OLE	Continuation of the reinstatement of the dwellinghouse with annexe including conversion of existing hayloft, and domestic curtilage with poly tunnel and terracing

13. FINANCE

a. **Payments- authorised** schedule of payments totalling £937.39 (VN 3-12)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	Total AMOUNT £
VN03	28/04/2023	HSBC	0	Bank Charges	7.80	-	7.80
VN04	16/05/2023	N Phillips	101233	Expenses May	36.35	-	36.35
VN05	31/05/2023	N Phillips	101234	Salary may	150.00	-	150.00
VN06	16/05/2023	Green Team Garden Services	101235	Grounds maintenance	155.00	-	155.00

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VN07	12/03/2023	WaterPlus	101241	Water Bill	17.61	-	17.61
VN08	16/05/2023	Kate Beatty	101236	Annual Audit	100.00	-	100.00
VN09	16/05/2023	Watermillock Village Hall	101237	Room Hire	16.00	-	16.00
VN10	30/06/2023	N Phillips	101238	Salary June	150.00	-	150.00
VN11	16/05/2023	CALC	101239	Annual Subscription	176.95	-	176.95
VN12	05/05/2023	TW Relph	101240	Fence posts for field	112.90	22.58	135.48

b. Monthly reconciliation (April 2023) – to

received and noted the reconciliation and balances to be authorised by Cllr Firth.

c. Monthly budget update- received and noted

d. Receipt –noted receipt from Westmorland and Furness Council R01 for Precept (£5000). Jane Newport R02 Grazing licence £150, to be banked.

e. Current Bank Balances Skipton £66767.86, HSBC £9975.61

14. HIGHWAY MATTERS: received, for information, the following and resolved that councillors should email the chair with any pothole issues including a photo and What3 words address. There are lots of signs in the area that should perhaps have been taken away.

15. DLUHC consultation on changing planning for short term lets – resolved that councillors should respond as individuals.

16. Councillors’ reports and items for future agenda

Speed limit in Villages

Footpaths, Clerk to contact SITU and LDNPA

17. Proposal to replace Town End Noticeboard – resolved to accept the kind proposal from Mr & Mrs Brown to replace, at their cost, the noticeboard at Town End with thanks expressed.

18. Date of next meeting

The next meeting of the Parish Council will take place on Monday 3 July 2023 in Matterdale Church Room at 7pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 22 June 2023.