

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

Minutes of the Matterdale Parish Council which took place at 7.00pm on Monday 13 November 2023.

Present: Cllrs V Gore (Chair), P Airey, C Beaumont, R Dobinson, M Firth, D Harrison, R Lloyd, J Newport, J O'Neil, B Shaw, J Wilson

In attendance: Nick Phillips (Clerk), Westmorland and Furness Cllr J Derbyshire

54. APOLOGIES FOR ABSENCE

received apologies and approved reasons for absence from Cllr Holder

55. MINUTES OF THE COUNCIL MEETING held on 4 September 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 4 September 2023.

- a. **Matters arising: Bank charges** – Monthly account charge £5.00, each cheque paid in or out £0.40, electronic payments free.

56. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests - none
- b. To declare any personal interests in items on the agenda and their nature - none
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) - none
- d. To make any requests for dispensation none

57. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

58. PUBLIC PARTICIPATION

PUBLIC PARTICIPATION (20 MINUTES ALLOWED) -none present

59. **Westmorland and Furness COUNCILLOR REPORTS**—received the following items for information: Discussed some of the issues regarding infrastructure needed for Electric Vehicle Charging. Cllr Derbyshire has asked at WaF and the A 592 group re SITU and feedback regarding vehicle counts. Funding opportunities – Fibrus community fund for Cumbria – award funding for communities requiring support – approximately £2000 to support communities. Please report highways issues on HIAMS particularly potholes as well as reporting blocked drains and footpath issues. It was suggested that councilors should check that grit bins have been replenished.

60. POLICE MATTERS –resolved

not to submit any matters to the Local Focus Hub.

61. PLANNING APPLICATIONS -

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a. resolved to submit observations as detailed on the following applications

7/2023/3165	Cove Cottage, Watermillock, Penrith, CA11 0LS	Demolition of existing dwelling and erection of a replacement dwelling including the installation of a package treatment plant, following withdrawal of application ref 7/2023/3109
Support this application as the new house is an improvement on the existing building and this application addresses the issues raised on the previous application.		
7/2023/3156 & 3155 (Listed Building Consent)	Aira Farmhouse, Dowthwaite Head, Dockray, CA11 0LG	Full renovation and extend into adjoining barn
Matterdale Parish Council supports a local occupancy agreement being imposed if appropriate.		

b. noted the following applications that were delegated to the planning committee for decision and the comments below made online.

7/2023/3132	Underwood, Watermillock, Cumbria, CA11 0LS	Proposed replacement dwelling and new vehicular driveway	No objections
7/2023/3144	Undercragg, Matterdale, Penrith, CA11 0LE	Extension & alterations to dwelling and garage Resubmission of application ref. 7/2023/3111	No objections
7/2023/3126	Saddleback View, Troutbeck, Penrith, CA11 0SX	Two storey side extension, including front porch	No objections
7/2023/3124		Hesket Farm, Dacre, Penrith, CA11 0LU	Change of use and conversion of agricultural barns into three holiday let houses, garden, car parking and associated utility buildings, plus demolition of existing modern agricultural building
Matterdale Parish Council supports the application as it enables a local farming business to diversify but would like to point out that MNP4 of the Matterdale Local Plan states that should they later decide to sell the units that they would be required to be for local occupancy only and would like this to be a condition of approval. The council would also support the option to rent out one or more of the units for local occupancy.			
7/2023/3138	West Lodge, Watermillock, Penrith, CA11 0JS	Construction of a new drystone wall to roadside boundary; demolition of drystone infill wall within the curtilage of a listed	No objections

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		building; erection of post & wire fencing to western side of the site to protect lakeshore environment	
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c. Noted the following applications were granted approval

7/2023/3144	Undercragg, Matterdale, Penrith, CA11 0LE	Extension & alterations to dwelling and garage Resubmission of application ref. 7/2023/3111
7/2023/3120	Ullswater View and Gowbarrow Lodge, Watermillock, Cumbria, CA11 0JP	Conversion of Guest house (Ullswater View) to form a Dwelling as well as Minor Alterations and a Local Occupancy Restriction on Gowbarrow Lodge
7/2023/3138	West Lodge, Watermillock, Penrith, CA11 0JS	Construction of a new drystone wall to roadside boundary; demolition of drystone infill wall within the curtilage of a listed building; erection of post & wire fencing to western side of the site to protect lakeshore environment
7/2023/3137	West Lodge, Watermillock, Penrith, CA11 0JS	Construction of a new drystone wall to roadside boundary; demolition of drystone infill wall within the curtilage of a listed building; erection of post & wire fencing
7/2023/3131	Greenrow, Penruddock, Penrith, CA11 0SA	Extension and modernisation of family home following withdrawal of 7/2023/3104
7/2023/3125	Fellside, Watermillock, Cumbria, CA11 0JP	Extension and re-modelling works
7/2023/3121	Todgill, Matterdale, Penrith, CA11 0LE	Upgrade of current septic tank, to a package treatment plant. The old tank will be decommissioned the outfall will be retained.
7/2023/3082	Grove Foot Farm Caravan Park, Grove Foot Farm, Thackthwaite, Penrith, CA11 0NA	Replace five touring unit pitches with five static caravans

d. Noted that the following applications have been refused permission

7/2023/3128	2 High Longthwaite Watermillock, Penrith, CA11 0LR	Two story extension to domestic property
7/2023/3114	Sparket Mill Barn, Hutton John, Penrith, CA11 0LZ	Application to modify Section 106 Agreement on planning permission 7/1993/3123 to a house of main residence but

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		without the requirement to have lived/worked in Cumbria for the previous 3 years
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62. FINANCE

a. Payments- authorised schedule of payments totalling £1984.39 (VN 34-47)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
38	18/11/2023	Rocket Sites	INV 2530	Website	1,105.00	221.00	1,326.00
39	24/09/2023	HSBC		Bank Charges	5.00	0.00	5.00
40	20/11/2023	Matterdale Church Room		Room hire	20.00	0.00	20.00
41	20/11/2023	Green Team	INV506	Grounds care	90.00	0.00	90.00
42	20/11/2023	Nick Phillips		Expenses	78.91	0.00	78.91
43	30/11/2023	Nick Phillips		Salary	150.00	0.00	150.00
45	31/12/2023	Nick Phillips		Salary	150.00	0.00	150.00
47	20/11/2023	Watermillock Village Hall	for 3/10/2023	Room hire	16.00	0.00	16.00
The following have been paid as authorised by the finance committee							
34	02/10/2023	Green Team	475	Grounds care	65.00	0.00	65.00
35	02/10/2023	Water Plus	4084263930	Water bill	38.01	0.00	38.01
36	13/10/2023	Matterdale School Foundation	Wayleave	Payment to MSF	9.47	0.00	9.47
37	13/10/2023	Matterdale School Foundation	MSF VAT reclaim	Payment to MSF	36.00	0.00	36.00

b. Monthly reconciliation (September 2023) –

received and noted the reconciliation and balances checked by Cllr Firth.

c. Monthly budget update- received and noted

d. **Receipt – to note** receipt from HMRC – VAT refund £122.18., Skipton Building Society – interest R07 £1784.63

e. Current Bank Balances. Skipton - £68552.49, HSBC £7165.82

63. **Budget 2024-25** –discussed and resolved to adopt the proposed budget and set a precept for 2024-25 of £5000.

64. **HIGHWAY MATTERS:** Mell Fell- vegetation issues obstructing view Cllr Gore to contact landowners.

65. Policies –resolved to form a working group of Cllrs Gore and Harrison to look at the following policies for adoption at the next meeting.

- a. Equality and diversity
- b. Publication Scheme (mandatory)
- c. Risk Assessment policy

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- d. Safeguarding policy
 - e. Staff appraisal policy
 - f. Vexatious requests policy
66. Rural payments –received, for information a report from the clerk.
67. Grass cutting tender –agreed the cutting schedule and timetable for the tendering process and authorised the clerk to initiate the process.
68. Westmorland and Furness Code of Conduct –resolved to adopt the attached code of conduct.
- 69. Councillors’ reports and items for future agenda**
- Report on Clerk’s Appraisal
 - Thanks to David Brown for the donation of a new noticeboard
 - Cllr Newport had been given paint for a noticeboard
- 70. Date of next meeting**
- The next meeting of the Parish Council** will take place on Monday 8 January 2024 in Watermillock Village Hall at 7.00 pm.
- Agenda items to be submitted to the Clerk by 12 noon on Thursday 28 December 2023.
- Meeting closed at 20:30