

# MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

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## Minutes of the Matterdale Parish Council which took place at 7.00pm on Monday 8 January 2024 in Watermillock Village Hall.

Present: Cllrs V Gore (Chair), P Airey, C Beaumont, R Dobinson, M Firth, D Harrison, R Lloyd, J Newport, J O'Neil, J Wilson

In attendance: Nick Phillips (Clerk), Westmorland and Furness Cllr J Derbyshire, one member of the public

### 71. APOLOGIES FOR ABSENCE

received apologies and approve reasons for absence from Cllrs Shaw and Holder

### 72. MINUTES OF THE COUNCIL MEETING held on 13 November 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 13 November 2023.

#### a. Matters arising: - none

### 73. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any personal interests in items on the agenda and their nature
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) Cllr Newport declared an interest in item 83
- d. To make any requests for dispensation

### 74. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) Item 82

### 75. PUBLIC PARTICIPATION - none

76. **Westmorland and Furness COUNCILLOR REPORTS**– received the following items for information – There was an event in December about being winter ready, consequently there was a reminder to check grit bins and request more if necessary. Councillors were asked to think about where communal grit piles could be placed, if necessary and make suggestions of suitable locations.

There is a small amount of funding for capital projects, it was suggested that a new picnic table and bench be provided at Dockray.

Eden District Council received a grant from DLUHC for a pilot project to help tenants and landlords to improve privately rented housing and this is now being managed by Westmorland and Furness but is restricted to the old Eden footprint. Councillors

were asked if they could suggest any suitable properties.

A question was asked regarding fibrus broadband rollout.

**77. POLICE MATTERS –resolved** not to submit any matters to the Local Focus Hub.

**78. PLANNING APPLICATIONS -**

a. resolved to submit observations on the following applications

7/2023/3193	Greenbank Farm, Troutbeck, Cumbria, CA11 OSS	Conversion of existing detached barn building to holiday letting unit
<p>The Parish Council objects to the application as it does not fit with the Matterdale Neighbourhood Plan. Conversions of redundant or existing agricultural buildings are permitted in the circumstances described in MNP1. Whilst the existing building is redundant it is not being converted for local needs housing so falls outside MNP 1. Holiday lets are permitted in the circumstances described in MNP4, but this application does not meet the criteria for MNP4. Accordingly, this conversion for a holiday let is not supported by the Matterdale Neighbourhood Plan. In addition, Councillors do not feel that the extension is sensitive to the cultural and environmental context of the site.</p> <p>The nutrient neutrality report makes a calculation based on the Eden catchment area. However, it is believed that this property would not feed into the Eden.</p>		
7/2023/3155	Aira Farmhouse, Dowthwaite Head, Dockray, CA11 OLG	Reinstatement of residential use and extend into attached barn
<p>Having previously commented on this application, Matterdale Parish council still favours a local occupancy clause for this application.</p>		

b. Noted the following applications were granted approval

7/2023/3132	Underwood, Watermillock, Cumbria, CA11 OLS	Proposed replacement dwelling and new vehicular driveway
7/2023/3165	Cove Cottage, Watermillock, Penrith, CA11 OLS	Demolition of existing dwelling and erection of a replacement dwelling including the installation of a package treatment plant, following withdrawal of application ref 7/2023/3109
7/2022/3042	Belle Grove, Watermillock, Penrith, Cumbria, CA11 OLP	Rebuild the dry dock boathouse
7/2023/3126	Saddleback View, Troutbeck, Penrith, CA11 OSX	Two storey side extension, including front porch

**79. FINANCE**

a. **Payments- authorised** schedule of payments totalling £339.48 (VN 51-56)

VN	Inv. Date	PAYEE	CHQ. NO/	Purpose of Expenditure	AMOUNT £	VAT INCLUDED	NET AMOUNT
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			<b>Ref no</b>			<b>£</b>	<b>£</b>
51	24/12/2023	HSBC		Bank Charges	5.00	0.00	5.00
52	31/01/2024	Nick Phillips		Salary	150.00	0.00	150.00
53	29/02/2024	Nick Phillips		Salary	150.00	0.00	150.00
54	08/01/2024	Nick Phillips		Expenses	2.50	0.00	2.50
55	08/01/2024	Watermillock Village Hall		Room hire	16.00	0.00	16.00
56	08/01/2024	Hayton Parish Council		Expenses	15.98	0.00	15.98

**b. Monthly reconciliation (November 2023) –**

**received and noted** the reconciliation and balances checked by Cllr Firth.

**c. Monthly budget update- received and noted**

**d. Current Bank Balances. Skipton £68552.49, HSBC £5310.07**

80. **Clerk's Appraisal** –received a verbal update from the Chair and Vice Chair and agreed the following suggestions: Clerk would indicate which emails were urgent so councillors knew which needed a speedy response. The chairs of the planning committees would convene any committee meetings with the clerk arranging any site visits as necessary. Clerk to write articles for Ullswater together to feedback on meetings.
81. Clerk's contract –resolved to accept the revisions to the Clerk's contract.
82. Grass contract –reviewed the tender submissions and agreed to award the contract to SGL on a 4 year contract with the one year breakout clause.
83. Grazing licences –resolved that the council would be prepared to accept a 3 year grazing licence agreement as suggested by one of the current licensees and delegated to the Clerk and Cllr Airey the authority to adapt the grazing licence as needed.
84. 20 MPH Speed limit zones –resolved that the council will revisit the issue in the future after asking for information from parishioners.
85. Noticeboards- identified that only one noticeboard is needed according to the law and that there are currently 6. Councillors to send the Clerk locations and conditions.
86. Policies –resolved to adopt the policies as proposed by the working group
- a. Equality and Diversity
  - b. Publication scheme
  - c. Risk Assessment Policy
  - d. Staff Appraisal Policy
  - e. Vexatious requests policy
87. Sparket Mill footpath diversion- resolved that Cllr Firth and Newport to attend the site meeting and respond on behalf of the council.
88. Nutrient Neutrality/ Habitat site restoration - resolved to approve the LDNPA starting pre feasibility studies for - Rushmire, Binks Moss and Troutbeck land.
89. Waterfoot carpark – resolved to respond as follow: the Parish Council supports the appellant's position.
- 90. Councillors' reports and items for future agenda**  
none.

**91. Date of next meeting**

**The next meeting of the Parish Council** will take place on 4 March 2024 in Matterdale Church Room at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 22 February 2024.

**Meeting closed at 20.40**