

MATTERDALE PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602 Email: MatterdaleParishClerk@gmail.com

www.matterdaleparishcouncil.org

Minutes of the Matterdale Parish Council which took place at 7.00pm on Monday 20 May in Watermillock Village Hall.

Present: Cllrs V Gore (Chair), P Airey, R Dobinson, M Firth, D Harrison, D Holder, R Lloyd, J Newport, J O'Neil, J Wilson

In attendance: Nick Phillips (Clerk), Westmorland and Furness Cllr J Derbyshire, 4 members of the public

Annual Parish Meeting

1. APOLOGIES FOR ABSENCE

received apologies and approve reasons for absence Cllr Beaumont & Shaw

2. PUBLIC PARTICIPATION – one member of public spoke about parking at Mell Fell.

They raised a concern that members of the public were not able to attend at least some of the Matterdale School Foundation meetings and, they felt, that there had been no consultation, they reported that there was considerable objection from local people. One member of the public spoke about the significant replacement/renovation of buildings at Ivy House and the clerk was asked to contact LDNPA regarding the lack of planning consent and how the development may be in breach of the Matterdale Neighbourhood Plan.

3. Chair's report 2023-24 –received the chair's report – The Council has considered a number of planning applications with related site visits. A council working group looked at payments for council owned land and considered whether the land was correctly registered. Surveys of council owned land were authorised to help understand the biodiversity in the parish. The council has provided funding for the Matterdale Community Association and underwrote some of the costs for busses in the Ullswater valley. Thanks were expressed to councillors and the clerk for their work over the past year.

Annual Meeting

1. ELECTION OF CHAIR 2023/24- Cllr Gore re-elected as chair.

2. DECLARATION OF OFFICE- received the Chair's signed declaration of acceptance of office.

3. ELECTION OF VICE CHAIR 2023/24

4. REPRESENTATIVES ON OUTSIDE BODIES/Committees-

Finance Committee – Cllrs Gore, Firth and Holder

5. MINUTES OF THE COUNCIL MEETING held on 4 March 2024

authorised the chair to sign, as a correct record, the minutes of the meeting held on 4 March 2024.

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6. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION** – Cllr Holder declared a pecuniary interest in planning application 7/2024/3041 – Cllrs Gore Newport and Harrison in item 22 as members of the Matterdale community association. Cllr Dobinson declared a pecuniary interest in item 22 as a potential contractor and left the meeting when discussions took place.
7. Accounting statement –received and noted the annual accounts.
8. approved the annual return 2023/24 and signed the Statement of Governance.
 - a. received for information the auditor’s report
 - b. discussed the Annual internal Audit report and noted no actions necessary
 - c. completed the Annual Governance Statement
 - d. agreed and sign the accounting statement
9. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
To decide whether there are any items of business which require exclusion of the press and public -none
10. **W&F COUNCILLOR REPORTS**–received the following items for information – Gave information regarding Verge Management and great big green week. W&F are looking to improve communication with Parish Councils. Fibrus installation information provided with resulting road disruption. Meeting at Watermillock Village Hall 27 June and at The Quiet Site 4 June.
11. **POLICE MATTERS** –resolved not to submit any matters to the Local Focus Hub.
12. **PLANNING APPLICATIONS**

- a. resolved to submit observations on the following applications as follows

7/2024/3041	The Quiet Site Caravan Park, Watermillock, Penrith, CA11 0LS	Confirmation of existing all year round use of land for siting of Static and Touring units (Caravans, Motorhomes, and Tents) and Serviced Camping Buildings, all for short term holiday letting only, and associated works (consolidation of previous planning permissions, with no overall increase in numbers, and regularisation of specified elements)
Support this application (Cllr Holder left the meeting at this point)		
7/2024/3028	Wreay Farmhouse, Watermillock, Penrith, CA11 0LT	Refurbishment and extension of property with new detached Garage
Support the application		
7/2024/3026	Underwood, Watermillock, Penrith, Cumbria, CA11 0LS	Proposed replacement and relocation of bothy
Decision deferred for a site visit.		

- b. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

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Authorised in March							
1	24/04/2024	HSBC	0	Bank Charges	5.00	0.00	5.00
2	30/04/2024	Nick Phillips	0	Salary	150.00	0.00	150.00
3	01/04/2024	Cumbria Payroll Services Ltd	0	Annual Payroll	174.00	34.80	208.80
5	26/04/2024	Matterdale Summer Day		Grant Payment	500.00	0.00	500.00
To be authorised							
4	21/05/2024	Matterdale School Foundation	MPC-MSF	Wayleaves	9.47	0.00	9.47
6	30/05/2024	Nick Phillips	0	Salary	150.00	0.00	150.00
7	30/05/2024	Watermillock Village Hall	WVH 445	Room hire	16.00	0.00	16.00
8	30/05/2024	Nick Phillips	0	Expenses	3.55	0.00	3.55
9	30/06/2024	Nick Phillips	0	Salary	150.00	0.00	150.00
10	30/06/2024	HSBC	0	Bank Charges	5.00	0.00	5.00
11	24/05/2024	HSBC	0	Bank Charges	5.00	0.00	5.00
12	31/05/2024	Cumbria Association of Local Councils	Matterdale	Annual Subscription	191.12	0.00	191.12
13	08/05/2024	Kate Beatty	Matterdale Audit	Annual Audit	100.00	0.00	100.00

b. **Monthly reconciliation (March and April 2024) – received and noted** the reconciliation and balances checked by Cllr Firth.

c. **Monthly budget update- received and noted**

d. **Receipt –noted** receipt from

From	Ref	Amount	Purpose
J Newport	1	£165	Grass letting
W&F Council	2	£2700	Grant for Bench and noticeboards
ENWL	3	£44.99	Wayleaves
W&F Council	4	£5000	Precept

e. **Bank Balances – Skipton £68552.49, HSBC 12,028.28**

14. **HIGHWAY MATTERS:** received, for information and asked the clerk to report the following: Issue in Dockray re wood on highway verge. Litter on sides of roads Ulswater to Troutbeck A5091.

15. Standing Orders –resolved to re-adopt the attached Standing Orders

16. General Power of Competence –resolved to adopt the General Power of Competence.

17. Meeting dates and venues 2024-25 – received and agreed dates and locations of upcoming meetings.

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18. Insurance policy –resolved to accept the Zurich Insurance policy and to authorised the Clerk to pay the premium.

19. Binks Moss –resolved to register with HM Land Registry

20. Picnic Bench at Dockray- resolved to authorise the Clerk to purchase a new picnic bench with the grant funding received.

21. Clerk’s verbal report:

grass cutting – delayed start due to ground conditions being too wet.

Binks Moss – permission given for ecological survey.

22. Entrance to recreation field –discussed the options available to improve the entrance for vehicles and resolved to seek highway permission and get a re-quote from Dobinson Contracting for all of the work required with the agreement that Councillors were happy to seek a single quote due to time constraint and to approve the quote for work via email.

23. Councillors’ reports and items for future agenda.

24. Date of next meeting

The next meeting of the Parish Council will take place on 1 July 2024 in Matterdale Church Room at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on Thursday 20 June 2024.

Meeting closed at. 20:40