

Matterdale School Foundation

A meeting of Matterdale Parish Council as trustee of the above took place on **Monday 6th January 2025**.

Present: Cllrs. Mrs Gore (in the Chair), Dobinson, Ms Newport, O'Neill, Lloyd , Mrs Beaumont, Firth, Harrison and Airey. **In attendance:** the Clerk to the Parish Council, Mr Phillips and the Charity's Clerk, Mr Brown.

1. **Apologies accepted:** Clls Mrs Wilson, Lightburn and Holder.

2. Cllrs. Gore, Newport and Harrison **declared** their **interest** as trustees of Matterdale Community Association.

3. **Appointment of new Charity Clerk**

3.1 It was agreed that CALC should be asked to circulate the detail and that Penrith Job Centre should also be asked to advertise the post. Use of the "Indeed" on line facility at a cost of £120 was approved but the Herald and its associated newspapers should not carry an advert.

3.2 The job and role descriptions and the draft employment contract circulated to Councillors prior to the meeting were approved.

3.3 It was agreed that Cllrs Gore, Firth and Holder should be asked to review applications, interview applicants and make a recommendation to the full board. It was agreed that, in their discretion, up to £150 should be made available to provide the proposed new Clerk with any training needed.

4. **Proposed development of the Recreation Field**

4.1 It was reported that the s73 Application had been lodged with LDNPA and a decision is expected shortly.

(NOTE: a positive decision was received the next day)

4.2 The working party to make a proposal regarding whether any, and if so what, further consultation is required, has not yet met. A meeting, which Cllr Gore will chair, will be arranged in the next few weeks, so that a proposal can be brought for consideration and decision to the next MSF meeting on 12th February. A decision to go ahead with the development will not be made until the way forward on this matter has been agreed.

4.3 Further work on the budget for the proposed development, the business plan and the personnel needed to run the facility is needed, it was agreed. Also, a legal opinion on the joint ownership proposal (and the lease/licence to MCA) may need to be sought.

4.4 The proposal for joint working between MSF/MPC drafted by the Clerk to the Parish Council was received.

The proposal for a Joint Steering Group comprising the Chair and Vice Chair and the Clerks of both MSF and MPC was supported. The first meeting is to be held on Monday 13th January. The working party will make a proposal, in the first instance, for what needs to be in place, before any final decision to proceed with the development can take place. The proposal will include a clause about what decisions the working party is authorised to make and what decisions are brought to a meeting of MSF for a decision to be made.

It was agreed to adjourn the Finance and Banking sections and arrangements to a later meeting when more time is available and when it would be more appropriate to discuss the detail (this is needed to enable decisions, binding on both the Charity and the Parish Council on the details of the development and payments within 10% of an agreed budget, to be taken expeditiously as the development progresses).

The **Charity** is to meet on **Wednesday 12th February 2025 at 7.00pm** at the Quiet Site, Watermillock.